

SCOTT COUNTY SCHOOL BOARD

JANUARY 3, 2023

MINUTES OF REGULAR MEETING

The Scott County School Board met for an organizational School Board meeting on Tuesday, January 3, 2023, at 6:30 p.m. at the Scott County Career & Technical Center, 387 Broadwater Avenue, Gate City, VA 24251 with the following members present:

David Templeton, Chairman
Lon Stephen "Steve" Sallee, Vice Chairman
Linda Gillenwater
Gail McConnell
Robin Hood
William "Bill" Houseright

ABSENT:

OTHERS PRESENT: John Ferguson, Superintendent; Kim Henderson, Clerk of the Board/Purchasing Clerk; Sherri Christian, Deputy Clerk/Medicaid Specialist; Will Sturgill, School Board Attorney; David Hartley, Heritage TV; Kathy Musick, VPE Representative; Vickie Kitts, VEA Representative; Gabe Edmunds, Scott County Virginia Star; and Robert Sallee, Maintenance Supervisor.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Chairman David Templeton called the meeting to order at 6:30 p.m. and welcomed everyone. He asked everyone to please stand for the moment of silence and led in reciting the *Pledge of Allegiance*.

ELECTION AND APPOINTMENT OF OFFICERS FOR 2023: Chairman David Templeton turned the meeting over to Superintendent John Ferguson to elect and appoint officers for the Board for 2023. On the nomination of Mrs. Linda Gillenwater, seconded by Mr. Bill Houseright, all members voting aye, Mr. David Templeton was elected to be the Chairman of the Board. Superintendent John Ferguson returned control of the meeting over to Chairman David Templeton to complete the appointment of officers.

On the nomination of Mrs. Linda Gillenwater, seconded by Mr. Bill Houseright, all members voting aye, Mr. Steve Sallee was elected to be the Vice Chairman of the Board.

On the nomination of Chairman David Templeton, seconded by Mr. Bill Houseright, all members voting aye, Mrs. Kim Henderson was appointed as Clerk of the Board.

On the nomination of Mrs. Linda Gillenwater, seconded by Vice Chairman Steve Sallee, all members voting aye, Mrs. Sherri Christian was appointed as Deputy Clerk of the Board.

ITEMS TO ADD TO THE AGENDA: Chairman David Templeton asked if there were any changes to be made to the agenda. There were no additions or changes to the agenda.

APPROVAL OF AGENDA: On a motion by Mr. Gail McConnell, seconded by Mrs. Linda Gillenwater, all members voting aye, the Board approved the agenda as presented.

APPROVAL OF MINUTES FOR DECEMBER 6, 2022 REGULAR MEETING: On a motion by Vice Chairman Steve Sallee, seconded by Mrs. Linda Gillenwater, all members voting aye, the Board approved the minutes of the December 6, 2022 regular meeting as written.

APPROVAL OF CLAIMS: On a motion by Chairman David Templeton, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to approve the claims as follows:

School operating fund invoices and payroll in the amount of \$757,490.34 as shown by warrants #8136364-8136519 (voided #8136453); electronic payroll direct deposit in the amount of \$1,608,984.72 and electronic tax deposits in the amount of \$593,061.50. Cafeteria fund invoices and payroll in the amount of \$223,038.40 as shown by warrants #1021036-1021090; electronic payroll direct deposit for cafeteria in the amount of \$50,045.66 and electronic tax deposits in the amount of \$14,792.85. Head Start invoices totaling \$134,688.95 as shown by warrants #23939-24000.

APPROVAL OF BOARD MEETING DATES FOR 2023 (APPENDIX A): On a motion by Mr. Gail McConnell, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the list of board meeting dates as presented in Appendix A.

PUBLIC COMMENT: There was no public comment.

SUPERINTENDENT'S REPORT:

APPROVAL OF 2022-23 SECOND SEMESTER, THIRD QUARTER SCHOOL ALLOCATIONS (APPENDIX B): On a motion by Vice Chairman Steve Sallee, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the 2022-23 second semester, third quarter school allocations as presented in Appendix B.

APPROVAL OF HEAD START FINANCIAL REPORT, NOVEMBER 2022 (APPENDIX C): On a motion by Vice Chairman Steve Sallee, seconded by Mrs. Linda Gillenwater, all members voting aye, the Board approved the Head Start Financial Report for November 2022 (Appendix C).

HEAD START QUARTERLY REPORT, FALL 2022: Superintendent John Ferguson presented the Head Start Quarterly Report, Fall 2022 on behalf of Head Start Director Cindy Raymond for the Board's information. With no comments or questions raised regarding the report, the next agenda item was presented.

HEAD START DIRECTOR'S REPORT, DECEMBER 2022: Superintendent John Ferguson presented the December 2022 Head Start Director's Report on behalf of Head Start Director Cindy Raymond. With no comments or questions raised regarding the report, the next agenda item was presented.

HEAD START DIRECTOR'S MEMORANDUM – HEALTH & SAFETY INCIDENTS: Superintendent John Ferguson presented the Head Start Director's Memorandum – Health & Safety Incidents on behalf of Head Start Director Cindy Raymond for the Board's information.

CLOSED MEETING: Vice Chairman Steve Sallee made a motion to enter into closed meeting at 6:44 p.m. to discuss teachers, coaches and custodians as provided in Section 2.2-3711A (1) of the Code of Virginia as amended, the motion was seconded by Mr. Gail McConnell, all members voting aye.

RETURN FROM CLOSED MEETING: All members present returned from closed meeting at 7:42 p.m. with a roll call vote being held and on a motion by Chairman David Templeton, seconded by Vice Chairman Steve Sallee, the Board returned to regular session and cited the following certification of the closed meeting.

CERTIFICATION OF CLOSED MEETING:

WHEREAS, the Scott County School Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act and,

WHEREAS, Section 2.2-3711A (1) of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE:

AYES: David Templeton, Steve Sallee, Linda Gillenwater, Gail McConnell, Robin Hood and Bill Houseright

NAYES: None

ABSENT: None

ITEMS BY ASSISTANT SUPERINTENDENT JASON SMITH: In the absence of Assistant Superintendent Jason Smith, Superintendent John Ferguson presented the following personnel issues to the Board.

PERSONNEL – RESIGNATIONS AND EMPLOYMENTS

RESIGNATIONS: On a motion by Vice Chairman Steve Sallee, seconded by Mr. Robin Hood, all members voting aye, the Board approved the following resignations:

Tucker Alley, teacher, effective January 2, 2023

Tucker Alley, non-stipend soccer coach, GCHS, effective January 2, 2023

EMPLOYMENTS: On a motion by Mr. Gail McConnell, seconded by Mrs. Linda Gillenwater, all members voting aye, the Board approved the following employments:

Bill Dingus, non-stipend middle school track coach, TSHS, effective December 9, 2022

Michael Sluss, non-stipend middle school track coach, TSHS, effective December 9, 2022

BOARD MEMBER COMMENTS:

Mrs. Linda Gillenwater welcomed everyone back from break and wished them a good school year.

Mr. Bill Houseright wished everyone a great school year.

ADJOURNMENT: With no further business to discuss, the organizational meeting of the Scott County School Board was adjourned at 7:45 p.m. The next meeting of the Scott County School Board will be Tuesday, February 7, 2023, at 6:30 p.m. at the Scott County Career and Technical Center.


David Templeton, Chairman


Kim Henderson, Clerk of the Board

APPENDIX INDEX

APPENDIX A – Approval of Board Meeting Dates for 2023

**APPENDIX B – Approval of 2022-23 Second Semester, Third Quarter
School Allocations**

APPENDIX C – Approval of Head Start Financial Report, November 2022

2023-24 SCHOOL BOARD MEETING DATES

All Board meetings will be held at the Scott County Career & Technical Center, 387 Broadwater Avenue, Gate City, VA 24251 – unless otherwise noted or changed by notification to the public.

January 3, 2023 (Tuesday)

February 7, 2023 (Tuesday)

March 7, 2023 (Tuesday)

April 4, 2023 (Tuesday)

May 2, 2023 (Tuesday)

June 6, 2023 (Tuesday)

Budget Close-Out meeting to be voted on in June (tentatively June 27, 2023)

July 6, 2023 (Thursday)

August 1, 2023 (Tuesday)

September 7, 2023 (Thursday)

October 3, 2023 (Tuesday)

November 7, 2023 (Tuesday)

December 5, 2023 (Tuesday)

January 2, 2024 (Tuesday) Organizational Meeting

2022-23 ALLOCATIONS (2ND SEM, 3RD QTR)

JANUARY 4, 2023

	COPIER	REM./INST.	LIBRARY	BUS/TECH	BAND	CUSTODIAL	TOTAL
DPS	\$1,750.00	\$2,400.00	\$350.00			\$3,600.00	\$8,100.00
DES	\$2,000.00	\$1,100.00	\$200.00			\$1,800.00	\$5,100.00
FBPS	\$1,000.00	\$550.00	\$100.00			\$900.00	\$2,550.00
HES	\$1,000.00	\$1,100.00	\$200.00			\$1,800.00	\$4,100.00
NES	\$1,500.00	\$1,925.00	\$300.00			\$3,150.00	\$6,875.00
RCI	\$1,000.00	\$1,375.00	\$225.00			\$2,250.00	\$4,850.00
SES	\$2,750.00	\$4,400.00	\$600.00			\$5,875.00	\$13,625.00
WCES	\$2,125.00	\$2,750.00	\$400.00			\$4,500.00	\$9,775.00
YES	\$1,125.00	\$1,375.00	\$250.00			\$2,250.00	\$5,000.00
GCMS	\$1,700.00	\$2,750.00	\$600.00	\$300.00	\$2,500.00	\$4,500.00	\$12,350.00
GCHS	\$2,500.00	\$5,225.00	\$1,000.00	\$1,200.00	\$5,000.00	\$7,675.00	\$22,600.00
TSHS	\$1,020.00	\$1,650.00	\$450.00	\$750.00	\$3,250.00	\$2,700.00	\$9,820.00
RCHS	\$1,190.00	\$1,925.00	\$450.00	\$750.00	\$3,250.00	\$3,150.00	\$10,715.00
SCCTC	\$1,000.00	\$25,000.00				\$1,750.00	\$27,750.00
TOTAL	\$21,660.00	\$53,525.00	\$5,125.00	\$3,000.00	\$14,000.00	\$45,900.00	\$143,210.00

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FINANCIAL REPORT, NOVEMBER 2022

GRANT AWARDS

<i>1/1/22-12/31/22 – YEAR 3</i> <i>03CH011328-03</i>	BASE FUNDING	T&TA	NFS	TOTAL
<i>Continuation - 00/01</i>				
<i>Head Start</i>	\$1,287,723	\$18,132	\$326,464	\$1,632,319
<i>Early Head Start</i>	\$139,225	\$2,267	\$35,373	\$176,865
<i>Change in Scope - 02</i>				
<i>Head Start</i>				
<i>Early Head Start</i>	\$136,960	\$8,707	\$36,417	\$182,084
<i>COLA/Quality Improvement - 03</i>				
<i>Head Start</i>	\$38,557			\$38,557
<i>Early Head Start</i>	\$23,345			\$23,345
TOTAL	\$1,625,810	\$29,106	\$398,254	\$2,053,170
<i>4/1/21-3/31/23</i> <i>03HE000869-01</i>	BASE FUNDING	T&TA	NFS	TOTAL
<i>CCRSA (C5) - 00</i>	\$51,766			\$51,766
<i>ARPA (C6) - 01</i>	\$205,798			\$205,798
TOTAL	\$257,564	\$0	\$0	\$257,564

\$9,653

Approximate amount of federal funding awarded per child

Available Funding as of November 30, 2022

<i>Head Start</i>	\$234,210.65
<i>Early Head Start</i>	\$71,847.58
<i>CCRSA</i>	\$00.00
<i>ARPA</i>	\$89,799.26
<i>Total</i>	\$395,857.49

CCRSA & ARP FUNDS

AWARDED AS ONE-TIME SUPPLEMENTAL GRANTS IN RESPONSE TO COVID-19.

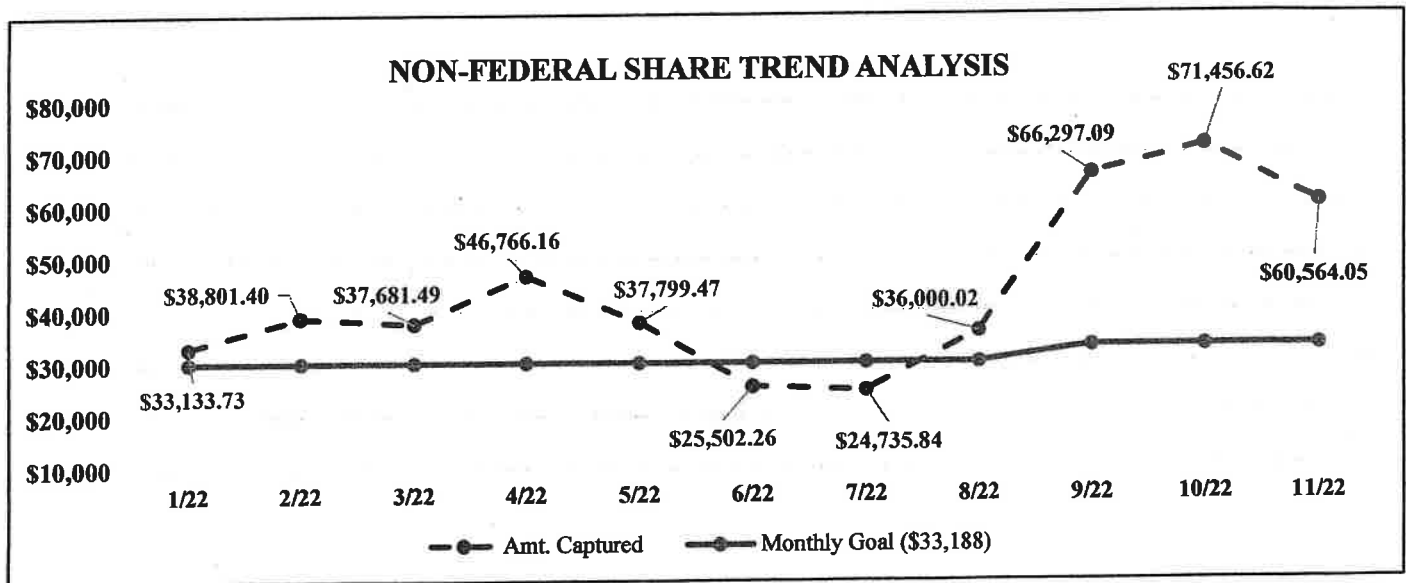
NON-FEDERAL SHARE (NFS)

Non-federal funding match is a statutory requirement of the Head Start Act Section 640(b). As stated in the Act, the grantee agency must provide 20% of the total costs of the program.

	Current Month	YTD	Budgeted	Remaining	% Remaining
Parents & Volunteer	\$ 27,181.64	\$ 176,736.09	\$ 136,251.00	\$ (40,485.09)	-30%
School District	\$ 27,825.47	\$ 245,495.66	\$ 239,723.00	\$ (5,772.66)	-2%
Donations	\$ 5,556.94	\$ 56,506.38	\$ 22,280.00	\$ (34,226.38)	-154%
Total	\$ 60,564.05	\$ 478,738.13	\$ 398,254.00	\$ (80,484.13)	-20%

34%

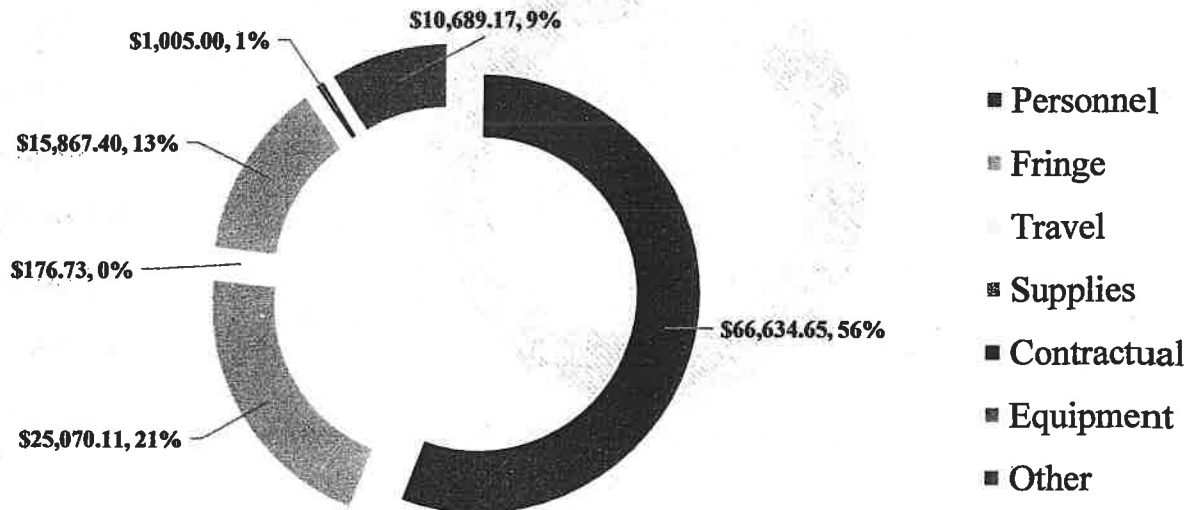
Percentage of non-federal share anticipated by program parent volunteers



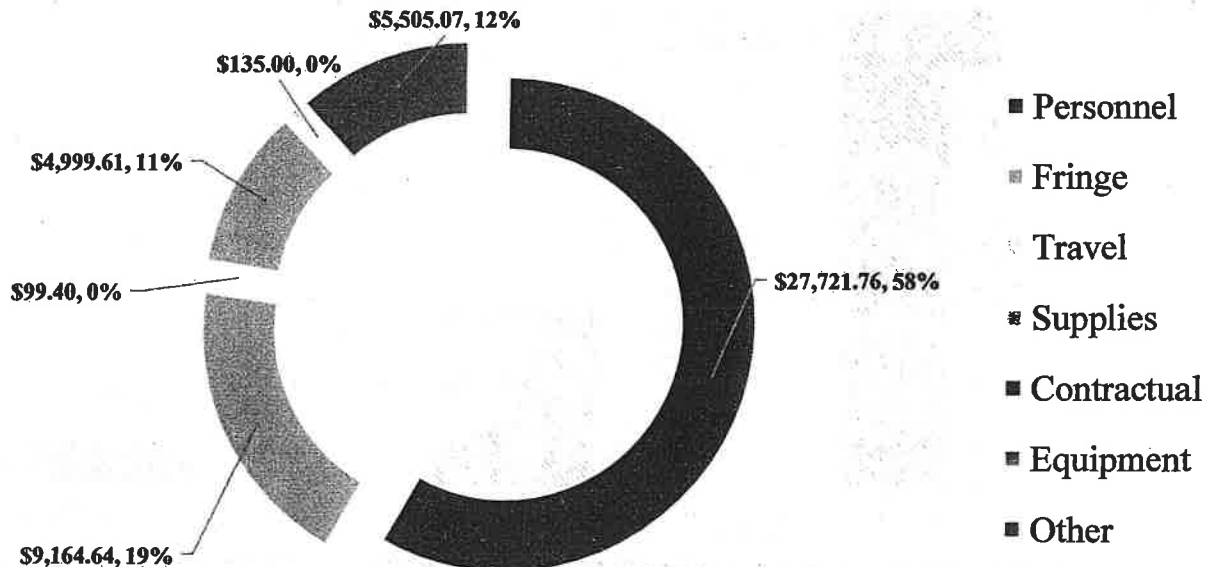
SCOTT COUNTY PUBLIC SCHOOLS PROVIDES **60%** OF THE PROGRAM'S NON-FEDERAL SHARE THROUGH BUS TRANSPORTATION, UTILITIES, DONATED TIME, AND OTHER ADMINISTRATIVE SERVICES.

BUDGET SUMMARY

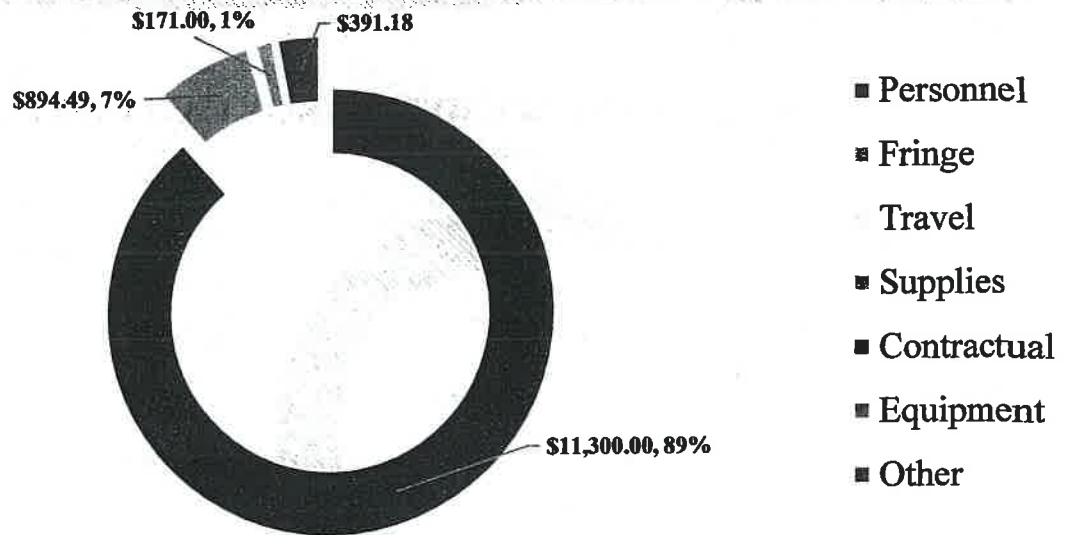
HEAD START EXPENDITURES BY CATEGORY



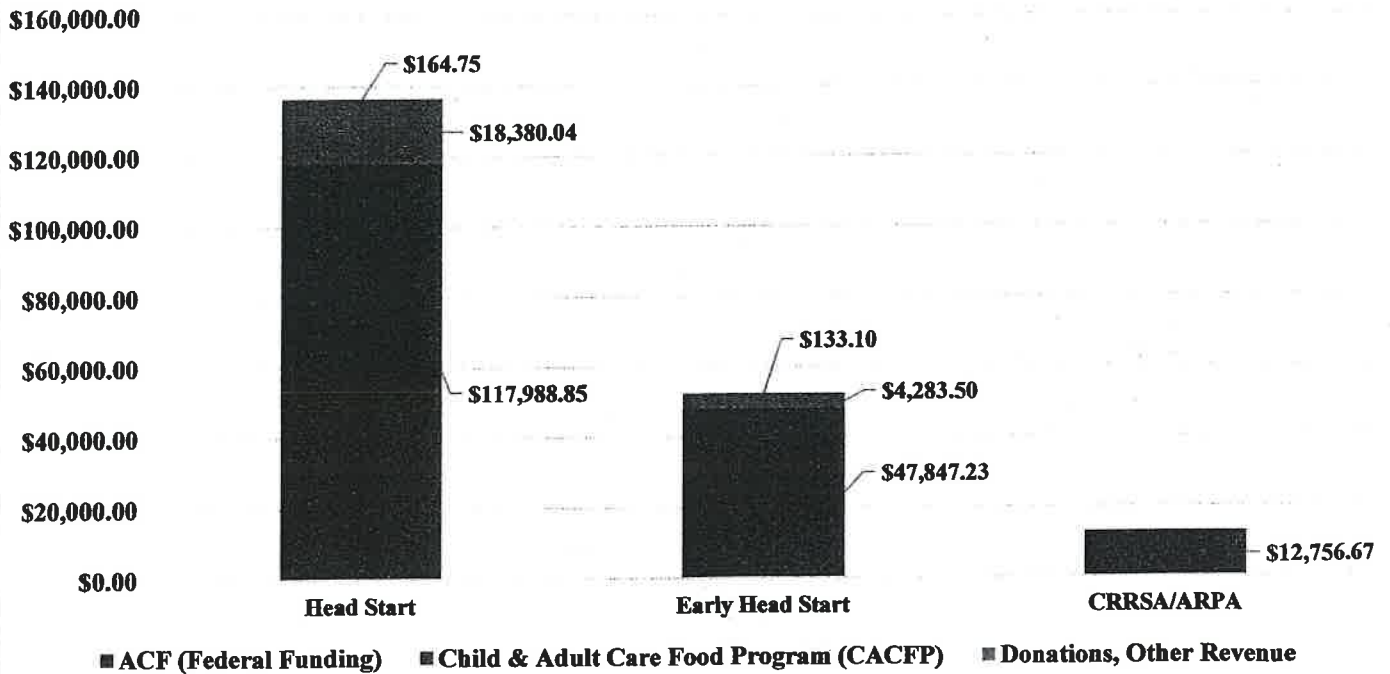
EARLY HEAD START EXPENDITURES BY CATEGORY



CRRSA/ARPA EXPENDITURES BY CATEGORY



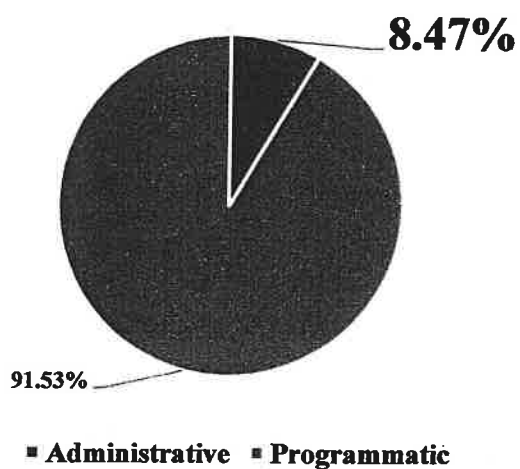
REVENUES BY FUNDING SOURCE



ADMINISTRATIVE COSTS

Allowable costs to develop and administer a program cannot exceed 15% of the total approved program costs, which includes both federal and non-federal costs. *HSPPS 1303.5*

YTD Costs by Classification



CURRENT MONTH

Personnel	\$12,390.27
Fringe	\$3,902.21
Travel	\$22.09
Supplies	\$154.53
Contractual	\$63.12
Other	\$1,640.81
Total	\$18,173.03

.89%

HEAD START BUDGET - NOVEMBER 2022

03CH011328-03 (01/01/22-12/31/22)

REVENUES	CURRENT MONTH	YTD	BUDGETED TOTAL	BUDGET REMAINING	% REMAINING
ACF-OHS	\$ 117,988.85	\$ 1,110,201.35	\$ 1,344,412	\$ 234,210.65	17.4%
CACFP	\$ 18,380.04	\$ 104,779.70	\$ 123,981	\$ 19,201.30	15.5%
Donations, Other Revenue	\$ 164.75	\$ 2,109.48	\$ -	\$ (2,109.48)	0.0%
Total	\$ 136,533.64	\$ 1,217,090.53	\$ 1,468,393	\$ 251,302.47	17.1%
EXPENDITURES					
Personnel	\$ 66,634.65	\$ 724,169.66	\$ 833,469	\$ 109,299.34	13.1%
Personnel Total	\$ 66,634.65	\$ 724,169.66	\$ 833,469	\$ 109,299.34	13.1%
Fringe	\$ 25,070.11	\$ 259,641.41	\$ 343,869	\$ 84,227.59	24.5%
Fringe Total	\$ 25,070.11	\$ 259,641.41	\$ 343,869	\$ 84,227.59	24.5%
Out of Town Travel	\$ 176.73	\$ 2,783.17	\$ 7,280	\$ 4,496.83	61.8%
Travel Total	\$ 176.73	\$ 2,783.17	\$ 7,280	\$ 4,496.83	61.8%
Office Supplies	\$ 550.88	\$ 3,910.45	\$ 7,111	\$ 3,200.55	45.0%
Postage	\$ 7.49	\$ 22.12	\$ 444	\$ 421.88	95.0%
Food Supplies	\$ 13,382.13	\$ 79,881.16	\$ 132,000	\$ 52,118.84	39.5%
Food Service Supplies	\$ 353.17	\$ 2,885.57	\$ 5,759	\$ 2,873.43	49.9%
Classroom/Ed. Supplies	\$ 369.92	\$ 10,737.46	\$ 10,033	\$ (704.46)	-7.0%
Medical & Dental Supplies	\$ 291.89	\$ 1,513.22	\$ 1,778	\$ 264.78	14.9%
Transition Supplies	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Janitorial Supplies	\$ 911.92	\$ 2,515.22	\$ 4,444	\$ 1,928.78	43.4%
Supplies Total	\$ 15,867.40	\$ 101,465.20	\$ 161,569	\$ 60,103.80	37.2%
Mental Health Services	\$ 1,005.00	\$ 3,941.98	\$ 3,600	\$ (341.98)	-9.5%
Other Contractual Services	\$ -	\$ 14,652.78	\$ 14,276	\$ (376.78)	-2.6%
Contractual Total	\$ 1,005.00	\$ 18,594.76	\$ 17,876	\$ (718.76)	-4.0%
Equipment	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Total	\$ -	\$ -	\$ -	\$ -	0.0%
Rent	\$ 729.00	\$ 8,285.01	\$ 8,160	\$ (125.01)	-1.5%
Utilities	\$ 551.16	\$ 13,880.28	\$ 15,111	\$ 1,230.72	8.1%
Telephone	\$ 830.56	\$ 11,197.44	\$ 11,467	\$ 269.56	2.4%
Child Liability Insurance	\$ -	\$ -	\$ 770	\$ 770.00	0.0%
Maintenance & Repair	\$ 250.91	\$ 7,046.29	\$ 3,000	\$ (4,046.29)	-134.9%
Local Travel	\$ 284.59	\$ 1,098.87	\$ 1,000	\$ (98.87)	-9.9%
Parent Activities	\$ 211.37	\$ 2,374.97	\$ 840	\$ (1,534.97)	-182.7%
Audit Fee	\$ -	\$ 1,966.89	\$ 2,578	\$ 611.11	23.7%
Publications, Ads, & Printing	\$ 1,329.35	\$ 9,741.98	\$ 13,860	\$ 4,118.02	29.7%
Health Services	\$ -	\$ -	\$ 2,800	\$ 2,800.00	100.0%
Field Trips	\$ 1,831.06	\$ 5,184.49	\$ 2,222	\$ (2,962.49)	-133.3%
Discretionary Funds	\$ 133.73	\$ 567.49	\$ 3,000	\$ 2,432.51	81.1%
Health Examinations/Wellness	\$ -	\$ -	\$ 250	\$ 250.00	100.0%
Assoc., Dues, & Fees	\$ 271.60	\$ 2,447.29	\$ 3,556	\$ 1,108.71	31.2%
Substitutes	\$ 1,312.09	\$ 7,910.28	\$ 22,440	\$ 14,529.72	64.7%
Training	\$ 2,953.75	\$ 19,283.18	\$ 13,276	\$ (6,007.18)	-45.2%
Other Total	\$ 10,689.17	\$ 90,984.46	\$ 104,330	\$ 13,345.54	12.8%
Expenditures Total	\$ 119,443.06	\$ 1,197,638.66	\$ 1,468,393	\$ 270,754.34	18.4%
Income (Loss)	\$ 17,090.58	\$ 19,451.87			

EARLY HEAD START BUDGET - NOV. 2022
03CH011328-03 (01/01/22-12/31/22)

REVENUES	CURRENT		YTD	BUDGETED	BUDGET	%
	MONTH			TOTAL	REMAINING	REMAINING
ACF-OHS	\$ 47,847.23	\$	226,147.27	\$ 310,504	\$ 84,356.73	27.2%
CACFP	\$ 4,283.50	\$	14,833.36	\$ 22,542	\$ 7,708.64	34.2%
Donations, Other Revenue	\$ 133.10	\$	477.53	\$ -	\$ (477.53)	0.0%
Total	\$ 52,263.83	\$	241,458.16	\$ 333,046	\$ 91,587.84	27.5%
EXPENDITURES						
Personnel	\$ 27,721.76	\$	150,513.36	\$ 185,021	\$ 34,507.64	18.7%
Personnel Total	\$ 27,721.76	\$	150,513.36	\$ 185,021	\$ 34,507.64	18.7%
Fringe	\$ 9,164.64	\$	49,480.52	\$ 64,211	\$ 14,730.48	22.9%
Fringe Total	\$ 9,164.64	\$	49,480.52	\$ 64,211	\$ 14,730.48	22.9%
Out of Town Travel	\$ 99.40	\$	960.02	\$ 3,133	\$ 2,172.98	69.4%
Travel Total	\$ 99.40	\$	960.02	\$ 3,133	\$ 2,172.98	69.4%
Office Supplies	\$ 151.34	\$	1,455.67	\$ 2,056	\$ 600.33	29.2%
Postage	\$ 1.76	\$	10.09	\$ 88	\$ 77.91	88.5%
Food Supplies	\$ 4,033.59	\$	11,774.62	\$ 24,166	\$ 12,391.38	51.3%
Food Service Supplies	\$ 280.56	\$	605.64	\$ 2,848	\$ 2,242.36	78.7%
Classroom/Ed. Supplies	\$ 213.27	\$	1,416.76	\$ 10,692	\$ 9,275.24	86.7%
Medical & Dental Supplies	\$ 10.81	\$	120.81	\$ 1,222	\$ 1,101.19	90.1%
Transition Supplies	\$ -	\$	-	\$ 200	\$ 200.00	100.0%
Janitorial Supplies	\$ 308.28	\$	681.11	\$ 1,723	\$ 1,041.89	60.5%
Supplies Total	\$ 4,999.61	\$	16,064.70	\$ 42,995	\$ 26,930.30	62.6%
Mental Health Services	\$ 135.00	\$	498.02	\$ 1,080	\$ 581.98	53.9%
Other Contractual Services	\$ -	\$	1,811.02	\$ 3,964	\$ 2,152.98	54.3%
Contractual Total	\$ 135.00	\$	2,309.04	\$ 5,044	\$ 2,734.96	54.2%
Equipment	\$ -	\$	-	\$ -	\$ -	0.0%
Equipment Total	\$ -	\$	-	\$ -	\$ -	0.0%
Rent	\$ 171.00	\$	1,434.99	\$ 1,560	\$ 125.01	8.0%
Utilities	\$ 212.52	\$	3,081.93	\$ 2,700	\$ (381.93)	-14.1%
Telephone	\$ 531.02	\$	2,358.14	\$ 1,935	\$ (423.14)	-21.9%
Child Liability Insurance	\$ -	\$	-	\$ 88	\$ 88.00	0.0%
Maintenance & Repair	\$ 235.87	\$	881.40	\$ 3,394	\$ 2,512.60	74.0%
Local Travel	\$ 66.76	\$	312.90	\$ 390	\$ 77.10	19.8%
Parent Activities	\$ 51.87	\$	467.04	\$ 296	\$ (171.04)	-57.8%
Audit Fee	\$ -	\$	243.11	\$ 822	\$ 578.89	70.4%
Publications, Ads, & Printing	\$ 323.85	\$	1,318.24	\$ 2,514	\$ 1,195.76	47.6%
Health Services	\$ -	\$	-	\$ 827	\$ 827.00	100.0%
Field Trips	\$ 901.87	\$	1,335.56	\$ 1,004	\$ (331.56)	-33.0%
Discretionary Funds	\$ 56.84	\$	56.84	\$ 1,160	\$ 1,103.16	95.1%
Health Examinations/Wellness	\$ -	\$	-	\$ 300	\$ 300.00	100.0%
Assoc., Dues, & Fees	\$ 40.00	\$	276.03	\$ 1,182	\$ 905.97	76.6%
Substitutes	\$ 1,001.26	\$	2,504.83	\$ 6,072	\$ 3,567.17	58.7%
Training	\$ 1,912.21	\$	3,601.91	\$ 8,398	\$ 4,796.09	57.1%
Other Total	\$ 5,505.07	\$	17,872.92	\$ 32,642	\$ 14,769.08	45.2%
Expenditures Total	\$ 47,625.48	\$	237,200.56	\$ 333,046	\$ 95,845.44	28.8%
Income (Loss)	\$ 4,638.35	\$	4,257.60			

CRRSA/ARPA BUDGET - NOVEMBER 2022

03HE000869-01 (04/01/21-3/31/23)

REVENUES	CURRENT MONTH	YTD	BUDGETED TOTAL	BUDGET REMAINING	% REMAINING
ACF-OHS	\$ 12,756.67	\$ 167,764.74	\$ 257,564	\$ 89,799.26	34.9%
CACFP	\$ -	\$ -	\$ -	\$ -	0.0%
Donations, Other Revenue	\$ -	\$ -	\$ -	\$ -	0.0%
Total	\$ 12,756.67	\$ 167,764.74	\$ 257,564	\$ 89,799.26	34.9%
EXPENDITURES					
Personnel	\$ 11,300.00	\$ 119,279.45	\$ 14,400	\$ (104,879.45)	-728.3%
Personnel Total	\$ 11,300.00	\$ 119,279.45	\$ 14,400	\$ (104,879.45)	-728.3%
Fringe	\$ 894.49	\$ 9,213.88	\$ 1,239	\$ (7,974.88)	-643.7%
Fringe Total	\$ 894.49	\$ 9,213.88	\$ 1,239	\$ (7,974.88)	-643.7%
Out of Town Travel	\$ -	\$ -	\$ -	\$ -	0.0%
Travel Total	\$ -	\$ -	\$ -	\$ -	0.0%
Office Supplies	\$ 171.00	\$ 18,565.97	\$ -	\$ (18,565.97)	0.0%
Postage	\$ -	\$ -	\$ -	\$ -	0.0%
Food Supplies	\$ -	\$ 119.85	\$ 408	\$ 288.15	70.6%
Food Service Supplies	\$ -	\$ 441.89	\$ -	\$ (441.89)	0.0%
Classroom/Ed. Supplies	\$ -	\$ 5,029.78	\$ 98,780	\$ 93,750.22	94.9%
Medical & Dental Supplies	\$ -	\$ 5,536.51	\$ 2,000	\$ (3,536.51)	-176.8%
Transition Supplies	\$ -	\$ -	\$ -	\$ -	0.0%
Janitorial Supplies	\$ -	\$ 2,737.72	\$ 3,600	\$ 862.28	24.0%
Supplies Total	\$ 171.00	\$ 32,431.72	\$ 104,788	\$ 72,356.28	69.1%
Mental Health Services	\$ -	\$ -	\$ 93,600	\$ 93,600.00	100.0%
Other Contractual Services	\$ -	\$ -	\$ -	\$ -	0.0%
Contractual Total	\$ -	\$ -	\$ 93,600	\$ 93,600.00	100.0%
Equipment	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Total	\$ -	\$ -	\$ -	\$ -	0.0%
Rent	\$ -	\$ 819.80	\$ 2,460	\$ 1,640.20	66.7%
Utilities	\$ -	\$ 71.08	\$ -	\$ (71.08)	0.0%
Telephone	\$ -	\$ 209.00	\$ -	\$ (209.00)	0.0%
Child Liability Insurance	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Repair	\$ -	\$ 2,435.31	\$ -	\$ (2,435.31)	0.0%
Local Travel	\$ -	\$ -	\$ -	\$ -	0.0%
Parent Activities	\$ -	\$ -	\$ 3,000	\$ 3,000.00	100.0%
Audit Fee	\$ -	\$ -	\$ -	\$ -	0.0%
Publications, Ads, & Printing	\$ -	\$ 2,080.48	\$ 8,699	\$ 6,618.52	76.1%
Health Services	\$ -	\$ -	\$ -	\$ -	0.0%
Field Trips	\$ -	\$ -	\$ -	\$ -	0.0%
Discretionary Funds	\$ -	\$ -	\$ -	\$ -	0.0%
Health Examinations/Wellness	\$ -	\$ -	\$ -	\$ -	0.0%
Assoc., Dues, & Fees	\$ -	\$ -	\$ 15,000	\$ 15,000.00	100.0%
Substitutes	\$ 391.18	\$ 820.80	\$ 1,800	\$ 979.20	54.4%
Training	\$ -	\$ 403.22	\$ 12,578	\$ 12,174.78	96.8%
Other Total	\$ 391.18	\$ 6,839.69	\$ 43,537	\$ 36,697.31	84.3%
Expenditures Total	\$ 12,756.67	\$ 167,764.74	\$ 257,564	\$ 89,799.26	34.9%
Income (Loss)	\$ -	\$ -			

3:35 PM
12/12/22

Scott County Public School Head Start
Reconciliation Summary
2300 - Bank of America CC, Period Ending 11/30/2022

	<u>Nov 30, 22</u>
Beginning Balance	8,756.83
Cleared Transactions	
Charges and Cash Advances - 29 items	-4,794.53
Payments and Credits - 9 Items	<u>8,823.92</u>
Total Cleared Transactions	<u>4,029.39</u>
Cleared Balance	<u><u>4,727.44</u></u>
Register Balance as of 11/30/2022	4,727.44
Ending Balance	4,727.44

Scott County Public School Head Start Reconciliation Detail

2300 - Bank of America CC, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
						8,756.83
Credit Card Charge	12/5/2022		Renaissance Portsmouth Hotel	✓	-1,768.20	-1,768.20
Credit Card Charge	12/5/2022		Amazon Capital Services	✓	-349.00	-2,117.20
Credit Card Charge	12/5/2022		Target	✓	-292.91	-2,410.11
Credit Card Charge	12/5/2022		McAllister's Deli	✓	-288.18	-2,698.29
Credit Card Charge	12/5/2022			✓	-241.85	-2,940.14
Credit Card Charge	12/5/2022		Webstaurant Store	✓	-210.07	-3,150.21
Credit Card Charge	12/5/2022		Olive Garden	✓	-206.56	-3,356.77
Credit Card Charge	12/5/2022		Society for Human Resource Management	✓	-183.00	-3,539.77
Credit Card Charge	12/5/2022		Zira Technologies Inc.	✓	-174.00	-3,713.77
Credit Card Charge	12/5/2022		Pelon's Baja Grill	✓	-136.61	-3,850.38
Credit Card Charge	12/5/2022		Ruby Tuesday	✓	-133.63	-3,984.01
Credit Card Charge	12/5/2022		Target	✓	-126.27	-4,110.28
Credit Card Charge	12/5/2022		Cheddar's	✓	-121.09	-4,231.37
Credit Card Charge	12/5/2022		Pizza Plus	✓	-105.48	-4,336.85
Credit Card Charge	12/5/2022		Target	✓	-76.92	-4,413.77
Credit Card Charge	12/5/2022		Exxon	✓	-52.75	-4,466.52
Credit Card Charge	12/5/2022		Exxon	✓	-44.01	-4,510.53
Credit Card Charge	12/5/2022		Subway	✓	-43.80	-4,554.33
Credit Card Charge	12/5/2022		Postmaster	✓	-38.46	-4,592.79
Credit Card Charge	12/5/2022		Crossroads	✓	-38.00	-4,630.79
Credit Card Charge	12/5/2022		Pilot	✓	-33.91	-4,664.70
Credit Card Charge	12/5/2022		Ikea	✓	-26.49	-4,691.19
Credit Card Charge	12/5/2022		Pizza Plus	✓	-22.77	-4,713.96
Credit Card Charge	12/5/2022		Dropbox	✓	-19.99	-4,733.95
Credit Card Charge	12/5/2022		Target	✓	-18.60	-4,752.55
Credit Card Charge	12/5/2022		Broadwater Trading	✓	-13.00	-4,765.55
Credit Card Charge	12/5/2022		Virginia Department of Social Services	✓	-10.23	-4,775.78
Credit Card Charge	12/5/2022		Ultimate Shine Express	✓	-10.00	-4,785.78

Beginning Balance

Cleared Transactions

Charges and Cash
Advances - 29 items

Scott County Public School Head Start
Reconciliation Detail
2300 - Bank of America CC, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Credit Card Charge	12/5/2022		TJ Maxx	✓	-8.75	-4,794.53
Total Charges and Cash Advances						
Payments and Credits - 9 items						
Bill	9/12/2022	EHS Accrual	Bank of America 1	✓	0.00	0.00
Bill	9/12/2022	EHS Accrual	Bank of America 1	✓	0.00	0.00
Bill	9/12/2022		Bank of America 1	✓	0.00	0.00
Bill	11/9/2022	8/26-9/25 2022	Bank of America 1	✓	0.00	0.00
Bill	11/9/2022	8/26-9/25 2022	Bank of America 1	✓	0.00	0.00
Bill	11/9/2022	Revised Check	Bank of America 1	✓	8,756.83	8,756.83
Credit Card Credit	12/5/2022		Ruby Tuesday	✓	5.35	8,762.18
Credit Card Credit	12/5/2022		Bank of America 1	✓	12.74	8,774.92
Credit Card Credit	12/5/2022		Bank of America 1	✓	49.00	8,823.92
Total Cleared Transactions					4,029.39	4,029.39
Cleared Balance					-4,029.39	4,727.44
Register Balance as of 11/30/2022					-4,029.39	4,727.44
Ending Balance					-4,029.39	4,727.44